

BENDIGO TENNIS ASSOCIATION

CONFLICT OF INTEREST POLICY

(March 2021)

INTRODUCTION

The Committee of Management of the Bendigo Tennis Association is committed to high standards of ethical conduct and accordingly places great importance on making clear any existing or potential conflict of interest.

PURPOSE

This policy has been developed to provide a framework for:

- all Committee Members in declaring conflicts of interest; and
- the Committee, when determining how to deal with situations of conflict.

POLICY

A conflict of interest may occur if an interest or activity influences or appears to influence the ability of a Committee Member to exercise objectivity.

The Committee places great importance on making clear any existing or potential conflicts of interest. All such conflicts of interest shall be declared by the member concerned and documented in the Committee's Conflicts of Interest section of the meeting minutes.

A Committee member who believes another Committee member has an undeclared conflict of interest should raise this and specify the basis of this potential conflict before the topic is discussed.

Where a Committee member has a conflict of interest, as defined by statute, that Committee member shall not initiate or take part in any Committee discussion on that topic (either in the meeting or with other Committee members before or after the Committee meetings), unless expressly invited to do so by unanimous agreement by all other members present.

Where a Committee member has a conflict of interest, as defined by statute, that Committee member shall not vote on that matter or be present when such vote is taken. The Committee may supplement the statutory definition of conflict of interest if it so wishes, in which case the same procedures shall apply.

Committee members are not barred from engaging in business dealings with the organisation, provided that these are negotiated at arm's length without the participation of the Committee member concerned.